

MAY 09 2022

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: April 27, 2022

DEPARTMENT: Purchasing

DEPARTMENT HEAD: Ralph McBroom

REQUESTED AGENDA DATE: May 9, 2022

SPECIFIC AGENDA WORDING: Consider and authorize the Purchasing Agent to advertise and request Bids for RFB 2022-225 Maintenance and Repair of Office Equipment.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL:

TIME: 5 min	ACTION ITEM: X
(Anticipated number of minutes needed to discuss item)	WORKSHOP
	CONSENT:
	EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:	IT DEPARTMENT: XX
AUDITOR:	PURCHASING DEPARTMENT: X
PERSONNEL:	PUBLIC WORKS:
BUDGET COORDINATOR:	OTHER: SO, Jail,

*****This Section to be completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____